



**CONE HEALTH®**  
**Rehabilitation**

**Outpatient Programs**

**Adams Farm**  
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 Greensboro, NC 27407  
 Phone 336-218-0531 Fax  
 336-218-0562

**Brassfield**  
 3800 Robert Porcher Way  
 Suite 400  
 Greensboro, NC 27410  
 Phone 336-282-6339  
 Fax 336-282-6354

**Greensboro**  
 1904 North Church Street  
 Greensboro, NC 27405  
 Phone 336-271-4902  
 Fax 336-271-4921

**Neurorehabilitation**  
 912 Third Street  
 Suite 102  
 Greensboro, NC 27405  
 Phone 336-271-2054  
 Fax 336-271-2058

**Madison**  
 401 A W. Decatur St.  
 Madison, NC 27025 Phone  
 336-548-5996 Fax  
 336-548-4753

**Med Center – High Point**  
 2630 Willard Dairy Road  
 Suite 201  
 High Point, NC 27265  
 Phone 336-884-3884  
 Fax 336-884-3885

**Med Center -**  
 Kernersville 1635 NC 66 S  
 Suite 255  
 Kernersville, NC 27284  
 Phone 336-992-4820  
 Fax 336-992-4821

To Our Valued Patients and Families:

Our goal at the Cone Hospital is to provide the best services possible in order to meet your needs. We realize there may be times when you are unable to meet your scheduled appointment. In order to provide quality services to all, we are implementing the following guidelines for *no-shows*, *cancellations*, and *late arrivals*.

**NO-SHOWS**

- Failing to contact the center to cancel a scheduled visit is considered a No-Show.
- The 1<sup>st</sup> No-Show: You will be reminded of our policy and asked if you will be attending future appointments.
- The 2<sup>nd</sup> No-Show: All remaining scheduled appointments will be cancelled. You will be responsible for rescheduling an appointment. You will be allowed to schedule only 1 appointment at a time for the remainder of your course of treatment. Any no-shows beyond this are grounds for automatic discharge. After being discharged, you will be required to obtain a **NEW WRITTEN** prescription from doctor in order to return to our program.

**CANCELLATIONS**

- We request the cancellations are made **24 hours** ahead of your scheduled appointment. If you need to cancel, please call the location where you are receiving services.
- Excessive cancellations and/or missing appointments without canceling may result in discharge from the program. After being discharged, you will be required to obtain a **NEW WRITTEN** prescription from doctor in order to return to our program.

**LATE ARRIVALS**

- Arriving late for a scheduled appointment may result in your treatment for that day being shortened, modified, or rescheduled as determined by the therapist.

We appreciate you understanding the necessity of the above protocols. These will allow us to maximize our ability to treat patients in a timely manner.

\_\_\_\_\_  
 Signature of Patient or Responsible Party

\_\_\_\_\_  
 Date